

Internal Memo

To: All Staff

From: Nicki Sims, HR/ PA to Liam Raftery, Managing Director

Date: 7th October 2009

Subject: Congratulations!

Congratulations to our employees:

Ricky Whybrow for having recently completed his NVQ3, Service based qualification with LITS.



Our Apprentice, Joe Flower has also successfully completed his City & Guilds qualification with Greenwich Community College. Joe still has a year to complete of his Apprenticeship.



Joe Salvatore, our Technician, has successfully passed his LEIA Distance learning course in lift technology with a 'Distinction'.



Well done to you all!!